

SCHEDULE

Name of post	Number of post	Classification	Scale of pay	Whether selection or Non-selection	Whether benefit of added years of service admissible under rule 30 of the Central Civil Service (Pension) Rules, 1972	Age limit for direct recruit	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1. Head Clerk (Senior).	Twenty one (21)* (2003) *Subject to variation dependent on work load.	General Central Service, Group 'C' Non-Gazetted, Ministerial.	Rs. 5000-150-8000.	Selection.	Not applicable.	Not applicable.	Not applicable.

Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees	Period of probation, if any	Method of recruitment, whether by direct recruitment or by promotion or by deputation or by absorption and percentage of posts to be filled by various methods	In case of recruitment by promotion/ deputation/absorption, grades from which promotion, deputation/absorption to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(9)	(10)	(11)	(12)	(13)	(14)
Not applicable.	Not applicable	Promotion, failing which by deputation.	<p>Promotion :</p> <p>Head Clerk (Junior)/Head Computer with three years regular service in the grade failing which Upper Division clerk with eight years regular service in the grade.</p> <p>Deputation :</p> <p>(i) Officers of the Central Government holding analogous post on regular basis; or</p> <p>(ii) Head clerk (Junior)/Head Computer of other Government of India Presses/Branches with three years regular service in the grade.</p> <p>(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment on deputation shall not exceed fifty-six years as on the closing date of receipt of application).</p>	<p>Departmental Promotion Committee (for considering promotion) consisting of :</p> <ol style="list-style-type: none"> 1. General Manager/Manager, Government of India Press —Chairman. 2. Deputy Manager (Technical) —Member. 3. Assistant Manager (Administration)/ Officer-in-Charge —Member. 	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
2. Head Clerk (Junior).	Thirty one (31)* 2003) *Subject to variation dependent on work load.	General Central Service, Group 'C', Non-Gazetted, Ministerial.	Rs. 4500-125-7000.	Selection.	Not applicable.	Not applicable.	Not applicable.

(9)	(10)	(11)	(12)	(13)	(14)
Not applicable.	Not applicable.	Promotion failing which by deputation.	<p>Promotion :</p> <p>Upper Division Clerk with five years regular service in the grade.</p> <p>Note : Where Juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period, if prescribed.</p> <p>Deputation :</p> <p>Officer of the Central Government: (i) holding analogous post on regular basis; or (ii) Upper Division Clerk in the pay scale of Rs. 4000-100-6000 with five years regular service in the grade.</p> <p>The departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.</p> <p>Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department</p>	<p>Departmental Promotion Committee (for considering promotion) consisting of :</p> <ol style="list-style-type: none"> 1. General Manager/Manager, Government of India Press —Chairman. 2. Deputy Manager (Technical) —Member. 3. Assistant Manager (Administration)/ Officer-in-Charge —Member. 	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
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3. Head Computer.	Ten (10)* (2003) *Subject to variation dependent on work load.	General Central Service, Group 'C', Non- Gazetted, Ministerial.	Rs. 4500-125- 7000.	Selection.	Not applicable.	Not applicable.	Not applicable.
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(9)	(10)	(11)	(12)	(13)	(14)
			<p>of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment on deputation shall not exceed fifty-six years as on the closing date of receipt of application).</p>		
Not applicable.	Not applicable.	Promotion, failing which by deputation.	<p>Promotion : Upper Division Clerk/Computer with five years regular service in the grade.</p> <p>Note : Where Juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than one year and have successfully completed their probation period, if prescribed.</p> <p>Deputation : Officers of the Central Government: (i) holding analogous post on regular basis; or (ii) Upper Upper Division Clerk in the pay scale of Rs. 4000-100-6000 with five years regular service in the grade.</p> <p>The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.</p> <p>Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p>	<p>Departmental Promotion Committee (for considering promotion) consisting of :—</p> <ol style="list-style-type: none"> 1. General Manager/Manager, —Chairman. 2. Deputy Manager/Assistant Manager (Technical) —Member. 3. Assistant Manager (Administration)/ Officer-in-Charge —Member. 	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
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4. Upper Division Clerk.	Two hundred eighty two(282)* (2003) *Subject to variation dependent on work load.	General Central Service, Group 'C', Non-Gazetted, Ministerial.	Rs. 4000-100-6000.	Not-applicable.	Not applicable.	Not applicable.	Not applicable.
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(9)	(10)	(11)	(12)	(13)	(14)
			<p>(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment on deputation shall not exceed fifty six years as on the closing date of receipt of application).</p>		
Not applicable.	Not applicable.	<p>Eighty seven and half per cent by promotions and Twelve and half per cent by competitive examination in accordance with the provisions of the GSR 470 dated the 7th November, 2002 Directorate of Printing, Ministry of Urban Development and Poverty Alleviation's Upper Division Clerk Grade Limited Departmental Competitive Examination Rules 2002.</p>	<p>Promotion :</p> <p>(i) Seventy Five per cent by promotions of Lower Division Clerks in the pay scale of Rs. 3050-75-3950-80-4590 with eight year regular service in the grade.</p> <p>(ii) Twelve and half per cent by promotion of Report Writers in the pay scale of Rs. 3050-75-3950-4590 who are matriculate or equivalent.</p> <p>Provided that no Report Writer who is junior to the seniormost Lower Division Clerk in the pay scale of Rs. 3050-75-3950-4590 awaiting promotion shall be promoted before such a Lower Division Clerk is promoted.</p> <p>Twelve and half percent by competetive written test limited to Lower Division Clerks/Report Writers who are Matriculates with eight years regular service in their respective grades in accordance with the provisions of the GSR 470 dated 7th November, 2002 Directorate of Printing, Ministry of Urban Development and Poverty Alleviation's Upper Division Clerk grade limited Departmental competitive Examination Rules 2002.</p>	<p>Departmental Promotion Committee (for considering promotion) consisting of :</p> <ol style="list-style-type: none"> 1. General Manager/Manager, Government of India Press —Chairman. 2. Deputy Manager (Technical) —Member. 3. Assistant Manager (Administration)/ Officer-in-Charge —Member. 	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
5. Stenographer Grade 'C'.	Two (2)* (2003) *Subject to variation dependent on work load.	General Central Service, Group 'C', (Non-Gazetted, Ministerial)	Rs. 4500-125-7000.	Non-selection.	Not applicable.	<p>Twenty seven years. (Relaxable for Government servants upto the age of forty years in case of general candidates and forty five years in the case of candidates belonging to the Schedule Castes and the Scheduled Tribes) in accordance with the instructions or orders issued by the Central Government from time to time in this regard.</p> <p>Note 1.— The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi, Sub-Division of Chamba District of Himachal Pradesh. The Union Territory of Andaman and Nicobar Islands or the Union Territory of Lakshdweep).</p> <p>Note 2.— In case of recruitment through Employment Exchange, the crucial date for determining the age limit shall be the last date upto which the Employment Exchange is asked to nominate candidates.</p>	<p>(i) Matriculation or equivalent from a recognised Board or University;</p> <p>(ii) possessing a speed of 100 words per minute in stenography (English/Hindi).</p>

(9)	(10)	(11)	(12)	(13)	(14)
Not applicable.	Two years for direct recruits.	By promotion failing which by deputation and failing both by direct recruitment.	<p>Promotion :</p> <p>Stenographer Grade 'D' with five years regular service in the grade.</p> <p>Note : Where Juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than one year and have successfully completed their probation period, if prescribed.</p> <p>Deputation :</p> <p>Officers of the Central Government:</p> <p>(a) (i) holding analogous posts on regular basis; or (ii) with five years regular service in post in the pay scale of Rs. 4000-100-6000; (b) possessing the qualifications and prescribed for direct recruits under column 8.</p> <p>The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.</p> <p>Similarly, deputationists shall not be eligible for consideration for appointment by promotion. (Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment on deputation shall not exceed fifty six years as on the closing date of receipt of application).</p>	<p>Departmental Promotion Committee (for considering promotion and confirmation) consisting of :</p> <ol style="list-style-type: none"> 1. General Manager/Manager, Government of India Press —Chairman. 2. Deputy Manager (Technical) —Member. 3. Assistant Manager (Administration)/ Officer-in-Charge —Member. 	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
6. Stenographer Grade 'D'.	Nineteen (19)* (2003) *Subject to variation dependent on work load.	General Central Service, Group 'C', Non-Gazetted, Ministerial.	Rs. 4000-100-6000.	Not applicable.	Not applicable.	<p>Twenty seven years. (Relaxable for Government servants upto the age of forty years in case of general candidates and forty-five years in the case of candidates belonging to the Schedule Castes and the Scheduled Tribes) in accordance with the instructions or orders by the Central Government from time to time.</p> <p>Note 1.—The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi, Sub-Division of Chamba District of Himachal Pradesh. The Union Territory of Andaman and Nicobar Islands or the Union Territory of Lakshdweep).</p> <p>Note 2.— In case of recruitment through Employment Exchange, the crucial date for determining the age limit shall be the last date upto which the Employment Exchange is asked to nominate candidates.</p>	<p>(i) Matriculation or equivalent from a recognised Board or University;</p> <p>(ii) possessing a speed of eighty words per minutes in stenography (English/Hindi).</p>

(9)	(10)	(11)	(12)	(13)	(14)
Yes.	Two years for direct recruits.	By promotion failing which by direct recruitment.	<p>Promotion :</p> <p>Lower Division Clerks with two years regular service in the grade and possessing the qualifications as prescribed for direct recruits in column 8.</p> <p>Selection shall be made on the basis of a test in stenography.</p> <p>Note : Where Juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than one year and have successfully completed their probation period, if prescribed.</p>	<p>Departmental Promotion Committee (for considering promotion and confirmation) consisting of :</p> <ol style="list-style-type: none"> 1. General Manager/Manager, Government of India Press —Chairman. 2. Deputy Manager (Technical) —Member. 3. Assistant Manager (Administration)/ Officer-in-Charge —Member. 	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
7. Lower Division Clerk.	Four hundred sixty one (461)* (2003) *Subject to variation dependent on work load.	General Central Service, Group 'C', Non-Gazetted, Ministerial.	Rs. 3050-75-3950-80-4590.	Not applicable.	Not applicable.	Twenty seven years. (Relaxable for Government servants upto the age of forty years in case of general candidates and forty five years in the case of condidates belonging to the Schedule Castes and the Scheduled Tribes) in accordance with the instructions or orders issued by the Central Government from time to time. Note : The crucial date for determining the age limit shall be as advertised by the Staff Selection Commission.	(i) Matriculation or equivalent from a recognised Board or University; (ii) possessing typing speed of thirty words per minutes in English or twenty five words per minutes in Hindi.

(9)	(10)	(11)	(12)	(13)	(14)
Not applicable.	Two years.	<p>(i) Eighty five per cent by direct recruitment.</p> <p>(ii) Ten per cent through Departmental Competitive Examination in accordance with the provisions of the GSR 471 dated the 7th November, 2002 the Directorate of Printing in the Ministry of Urban Development and Poverty Alleviation's Lower Division Clerks Limited Departmental Competitive Examination Rules 2002 from Group 'D' employees with five years regular service and possessing qualifications prescribed column 8.</p> <p>(iii) Five percent by promotion from Group 'D' employees possessing qualifications prescribed for direct recruits under column 8.</p>	Not applicable.	<p>Departmental Promotion Committee (for considering promotion and confirmation) consisting of :</p> <ol style="list-style-type: none"> 1. General Manager/Manager, Government of India Press —Chairman. 2. Deputy Manager (Technical) —Member. 3. Assistant Manager (Administration)/ Officer-in-Charge —Member. 	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
8. Hindi Translator.	Ten (10)* (2003) *Subject to variation dependent on work load.	General Central Service, Group 'C', Non-Gazetted, Ministerial.	Rs. 5000-150-8000.	Not applicable.	Not applicable.	<p>Twenty seven years. (Relaxable for Government servants upto the age of forty years for general candidates and forty five years in the case of candidates belonging to the Schedule Castes and the Schedule Tribes) in accordance with the instructions or orders by the Central Government from time to time.</p> <p>Note 1: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi, Sub-Division of Chamba District of Himachal Pradesh. The Union Territory of Andaman and Nicobar Islands or the Union Territory of Lakshdweep).</p> <p>Note 2: In case of recruitment through Employment Exchange, the crucial date for determining the age limit shall be the last date upto which the Employment Exchange is asked to nominate candidates.</p>	<p>Master's Degree of a recognised University in Hindi/English with English/Hindi as a compulsory/elective subject or as medium of examination at degree level.</p> <p>OR</p> <p>Master's degree of a recognised University in any subject other than Hindi/English with Hindi and English as compulsory/elective subject or either or the two as medium of examination and the other as a compulsory/Elective subject at degree level.</p> <p>OR</p> <p>Master's degree of a recognised university in any subject other than Hindi/English with Hindi/English medium and English/Hindi as a Compulsory elective subject or as medium of examination at degree level.</p> <p>OR</p> <p>Bachelor's degree of a recognised university with Hindi and English as compulsory/elective subject or either of the two as medium of examination and the other as a compulsory elective subject, plus a recognised diploma/certificate course in translation from Hindi to English and vice-versa or two years experience of translation work from Hindi to English and vice-versa in Central/State Government offices including Govt. of India undertakings.</p>

(9)	(10)	(11)	(12)	(13)	(14)
Not applicable.	Two years for direct recruits.	Deputation/absorption, failing which by direct recruitment.	<p>Deputation/absorption : Officers of the Central Government holding:</p> <p>(a) (i) analogous posts, or</p> <p>(ii) posts in the scale of pay Rs. 4500-125-7000 or equivalent with three years regular service; or</p> <p style="text-align: center;">OR</p> <p>(iii) Posts in the scale of pay Rs. 4000-100-6000 or equivalent with five years regular service in the grade; and</p> <p>(b) possessing educational qualifications laid in column 8 for direct recruits.</p> <p>(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment on deputation shall not exceed fifty six years as on the closing date of receipt of application).</p>	<p>Departmental Promotion Committee for confirmation consisting of :</p> <ol style="list-style-type: none"> 1. General Manager/Manager, Government of India Press —Chairman. 2. Deputy Manager (Technical) —Member. 3. Assistant Manager (Administration)/ Officer-in-Charge —Member. 	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
9. General Store Keeper.	Twelve(12)* (2003) *Subject to variation dependent on work load.	General Central Service, Group 'C', Non-Gazetted, Ministerial.	Rs. 5000-150-8000.	Not applicable.	Not applicable.	Not applicable.	Not applicable.

(9)	(10)	(11)	(12)	(13)	(14)
Not applicable.	Not applicable.	By Deputation.	<p>Deputation :</p> <p>Officers of the Central Government:</p> <p>(a) (i) holding analogous post on regular basis;or (ii) with three years regular service in post in the pay scale of Rs. 4500-125-7000;and (iii) with eight years regular service in the pay scale of Rs. 4000-100-6000.</p> <p>(b) possessing Matriculation or equivalent from a recognised Board or University;</p> <p>Desirable : One year experience in handling store which can be relaxed by the Appointing Authority in deserving cases in case no eligible candidates apply.</p> <p>(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment on deputation shall not exceed fifty six years as on the closing date of receipt of application).</p>	Not applicable.	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
10. Pharmacist.	Seventeen (17)* (2003) *Subject to variation dependent on work load.	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial.	Rs. 4500-125-7000.	Not applicable.	Not applicable.	Twenty seven years. (Relaxable for Government servants upto the age of forty years in case of general candidates and forty-five years in case of candidates belonging to the Schedule Castes and the Scheduled Tribes) in accordance with the instructions or orders issued by the Central Government from time to time in this regard. Note 1. —The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of Jammu and Kashmir State, Lahaul and Spiti District and Pangji, Sub-Division of Chamba District of Himachal Pradesh. The Union Territory of Andaman and Nicobar Islands or the Union Territory of Lakshdweep). Note 2. —In case of recruitment through Employment Exchange, the crucial date for determining the age limit shall be the last date upto which the Employment Exchange is asked to nominate candidates.	(i) Matriculation or equivalent from a recognised Board or University; and (ii) Registered as a Pharmacist under clause (a) of section 31 of the Pharmacist Act, 1948.

(9)	(10)	(11)	(12)	(13)	(14)
Not applicable.	Two years.	Direct recruitment.	Not applicable.	Departmental Promotion Committee (for considering confirmation) consisting of : 1. General Manager/Manager, Government of India Press —Chairman. 2. Deputy Manager (Technical) —Member. 3. Assistant Manager (Administration)/ Officer-in-Charge —Member.	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
11. Nurse.	Ten (10) (2003) *Subject to variation de- pendent on work load.	General Central Service, Group 'C', Non- Gazetted, Non-Ministerial.	Rs. 5000-150- 8000.	Not applicable.	Not applicable.	Twenty seven years. (Relaxable for Government servants upto the age of forty years in case of general candidates and forty five years in case of candidates belonging to the Schedule Castes and the Scheduled Tribes) in accordance with the instructions or orders issued by the Central Government from time to time in this regard. Note 1: —The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of Jammu and Kashmir State, Lahaul and Spiti District and Pangji, Sub-Division of Chamba District of Himachal Pradesh. The Union Territory of Andaman and Nicobar Islands or the Union Territory of Lakshdweep). Note 2: —In case of recruitment through Employment Exchange, the crucial date for determining the age limit shall be the last date upto which the Employment Exchange is asked to nominate candidates.	(i) Matriculation or equivalent from a recognised Board or University; (ii) possessing certificate in 'A' Grade course in Nursing or Midwifery from a recognised Institution and registered with any State Nursing Registration Council;

(9)	(10)	(11)	(12)	(13)	(14)
Not applicable.	Two years.	Direct recruitment.	Not applicable.	Departmental Promotion Committee (for considering confirmation of direct recruits) consisting of : <ol style="list-style-type: none"> 1. General Manager/Manager, Government of India Press —Chairman. 2. Deputy Manager (Technical) —Member. 3. Assistant Manager (Administration)/ Officer-in-Charge —Member. 	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
12. Mali.	Five (5) (2003) *Subject to variation dependent on work load.	General Central Service, Group 'D', Non-Gazetted, Non-Ministerial.	Rs. 2550-55-2660-60-3200.	Not applicable.	Not applicable.	Twenty seven years. (Relaxable for Government servants upto the age of forty years in case of general candidates and forty-five years in case of candidates belonging to the Schedule Castes and the Scheduled Tribes) in accordance with the instructions or orders by the Central Government from time to time in this regard. Note 1: —The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of Jammu and Kashmir State, Lahaul and Spiti District and Pangji, Sub-Division of Chamba District of Himachal Pradesh. The Union Territory of Andaman and Nicobar Islands or the Union Territory of Lakshdweep). Note 2: —In case of recruitment through Employment Exchange, the crucial date for determining the age limit shall be the last date upto which the Employment Exchange is asked to nominate candidates.	1. Desirable : Primary Standard pass from a recognised school.

(9)	(10)	(11)	(12)	(13)	(14)
Not applicable.	Two years.	Direct recruitment.	Not applicable.	Departmental Promotion Committee (for considering confirmation) consisting of : 1. General Manager/Manager, Government of India Press —Chairman. 2. Deputy Manager (Technical) —Member. 3. Assistant Manager (Administration)/ Officer-in-Charge —Member.	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
13. Daftry.	Forty seven (2003) *Subject to variation dependent on work load.	General Central Service, Group 'D', Non-Gazetted, Non-Ministerial.	Rs. 2610-60-3150-65-3540.	Selection.	Not applicable.	Not applicable.	Not applicable
14. Peon.	Seventy eight (78)* *Subject to variation dependent on work load.	General Central Service, Group 'D', Non-Gazetted, Non-Ministerial.	Rs. 2550-55-2660-60-3220.	Not applicable.	Not applicable.	Twenty seven years. (Relaxable for Government servants upto the age of forty years in case of general candidates and forty-five years in case of candidates belonging to the Schedule Castes and the Scheduled Tribes) in accordance with the instructions or orders issued by the Central Government from time to time in this regard. Note 1: —The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur,	Middle school pass from a recognised school.

(9)	(10)	(11)	(12)	(13)	(14)
Not applicable	Not applicable	Promotion	<p>Promotion:</p> <p>Peon with two year regular service in the grade.</p> <p>Note : Where Juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than one year and have successfully completed their probation period, if prescribed.</p>	<p>Departmental Promotion Committee (for considering promotion and confirmation) consisting of :</p> <ol style="list-style-type: none"> 1. General Manager/Manager, Government of India Press —Chairman. 2. Deputy Manager (Technical) —Member. 3. Assistant Manager (Administration)/ Officer-in-Charge —Member. 	Not applicable.
Not applicable	Two years for direct recruitment.	Twenty five per cent by absorption. Seventy Five per cent by direct recruitment.	<p>Absorption :</p> <p>Farash or Safaiwala or Chowkidar in the pay scale of Rs. 2550-55-2660-60-3200 with two years regular combined service as Farash or Safaiwala Chowkidar and possessing elementary literary ability to read either Hindi or English or a regional language.</p>	<p>Departmental Promotion Committee (for considering confirmation) consisting of :</p> <ol style="list-style-type: none"> 1. General Manager/Manager, Government of India Press —Chairman. 2. Deputy Manager (Technical) —Member. 3. Assistant Manager (Administration)/ Officer-in-Charge —Member. 	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
						<p>Nagaland, Tripura, Sikkim, Ladakh division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi, Sub-Division of Chamba District of Himachal Pradesh. The Union Territory of Andaman and Nicobar Islands or the Union Territory of Lakshdweep).</p> <p>Note 2:—In case of recruitment through Employment Exchange, the crucial date for determining the age limit shall be the last date upto which the Employment Exchange is asked to nominate candidates.</p>	
<p>15. Sanitary Jamadar.</p>	<p>Five (5)* (2003) *Subject to variation dependent on work load.</p>	<p>General Central Service, Group 'D', Non-gazetted, Non-Ministerial.</p>	<p>Rs. 2610-60-3150-65-3540.</p>	<p>Non-selection.</p>	<p>Not applicable.</p>	<p>Not applicable.</p>	<p>Not applicable.</p>

(9)

(10)

(11)

(12)

(13)

(14)

Not applicable.

Not applicable.

By Promotion.

Promotion : Safaiwala with two years regular service in the grade.

Note : Where Juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than one year and have successfully completed their probation period, if prescribed.

Departmental Promotion Committee (for considering promotion and confirmation) consisting of :

1. General Manager/Manager, Government of India Press —Chairman.
2. Deputy Manager (Technical) —Member.
3. Assistant Manager (Administration)/ Officer-in-Charge —Member.

Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
16. Orderly (Nursing).	Five (5) (2003)* *Subject to variation dependent on work load.	General Central Service Group 'D', Non-Gazetted, Non-Ministerial.	Rs. 2550-55-2660-60-3220.	Not applicable.	Not applicable.	Twenty seven years. (Relaxable for Government servants upto the age of forty years in case of general candidates and forty five years in the case of candidates belonging to the Schedule Castes and the Scheduled Tribes) in accordance with the instructions or orders issued by the Central Government from time to time in this regard. Note 1: —The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi, Sub-Division of Chamba District of Himachal Pradesh. The Union Territory of Andaman and Nicobar Islands or the Union Territory of Lakshdweep). Note 2: —In case of recruitment through Employment Exchange, the crucial date for determining the age limit shall be the last date upto which the Employment Exchange is asked to nominate candidates.	Desirable : (i) Primary pass; (ii) Experience of working in recognised hospital for one year. NOTE : The qualification regarding experience is relaxable at the discretion of the Central Government.

(9)	(10)	(11)	(12)	(13)	(14)
Not applicable.	Two years.	By direct recruitment.	Not applicable.	Departmental Promotion Committee (for considering confirmation) consisting of : 1. General Manager/Manager, Government of India Press —Chairman. 2. Deputy Manager (Technical) —Member. 3. Assistant Manager (Administration)/ Officer-in-Charge —Member.	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
17. Chowkidar.	One hundred thirty seven (137)* *Subject to variation dependent on work load.	General Central Service, Group 'D', (Non-Gazetted, Non-Ministerial.	Rs. 2550-55-2660-60-3220.	Not applicable.	Not applicable.	Twenty seven years. (Relaxable for Government servants upto the age of forty years in case of general candidates and forty five years in case of candidates belonging to the Schedule Castes and the Scheduled Tribes) in accordance with the instructions or orders issued by the Central Government from time to time in this regard. Note 1. —The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi, Sub-Division of Chamba District of Himachal Pradesh. The Union Territory of Andaman and Nicobar Islands or the Union Territory of Lakshdweep). Note 2. —In case of recruitment through Employment Exchange, the crucial date for determining the age limit shall be the last date upto which the Employment Exchange is asked to nominate candidates.	Desirable : Primary school pass from a recognised school;

(9)	(10)	(11)	(12)	(13)	(14)
Not applicable.	Two years.	Direct recruitment.	Not applicable.	Departmental Promotion Committee (for considering confirmation) consisting of : 1. General Manager/Manager, Government of India Press —Chairman. 2. Deputy Manager (Technical) —Member. 3. Assistant Manager (Administration)/ Officer-in-Charge —Member.	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
18. Farash.	Thirty one(31)* *Subject to variation dependent on work load.	General Central Service, Group 'D', Non-Gazetted, Non-Ministerial.	Rs. 2550-55-2660-60-3220.	Not applicable.	Not applicable.	<p>Twenty seven years. (Relaxable for Government servants upto the age of forty years in case of general candidates and forty five years in case of candidates belonging to the Schedule Castes and the Scheduled Tribes) in accordance with the instructions or orders by the Central Government from time to time in this regard.</p> <p>Note 1:—The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of Jammu and Kashmir State, Lahaul and Spiti District and Pangri, Sub-Division of Chamba District of Himachal Pradesh. The Union Territory of Andaman and Nicobar Islands or the Union Territory of Lakshdweep).</p> <p>Note 2:—In case of recruitment through Employment Exchange, the crucial date for determining the age limit shall be the last date upto which the Employment Exchange is asked to nominate candidates.</p>	<p>Desirable: Primary school pass from recognised school.</p>

(9)	(10)	(11)	(12)	(13)	(14)
Not applicable.	Two years.	By direct recruitment.	Not applicable.	Departmental Promotion Committee (for considering promotion and confirmation) consisting of : <ol style="list-style-type: none"> 1. General Manager/Manager, Government of India Press —Chairman. 2. Deputy Manager (Technical) —Member. 3. Assistant Manager (Administration)/ Officer-in-Charge —Member. 	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
19. Safaiwala	One hundred thirty four(134)* *Subject to variation dependent on work load.	General Central Service, Group 'D', Non-Gazetted, Non-Ministerial.	Rs. 2550-55-2660-60-3200	Not applicable	Not applicable	<p>Twenty seven years. (Relaxable for Government servants upto the age of forty years in case of general candidates and forty five years in case of candidates belonging to the Schedule Castes and the Scheduled Tribes) in accordance with the instructions or orders issued by the Central Government from time to time in this regard.</p> <p>Note 1:—The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi, Sub-Division of Chamba District of Himachal Pradesh. The Union Territory of Andaman and Nicobar Islands or the Union Territory of Lakshdweep).</p> <p>Note 2:—In case of recruitment through Employment Exchange, the crucial date for determining the age limit shall be the last date upto which the Employment Exchange is asked to nominate candidates.</p>	<p>Desirable:</p> <p>Primary School pass from a recognised school.</p>

(9)	(10)	(11)	(12)	(13)	(14)
Not applicable	Two years	By direct recruitment	Not applicable	Departmental Promotion Committee (for considering confirmation) consisting of : <ol style="list-style-type: none"> 1. General Manager/Manager, Government of India Press —Chairman. 2. Deputy Manager (Technical) —Member. 3. Assistant Manager (Administration)/ Officer-in-Charge —Member. 	Not applicable

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
20. Ward Boy.	Three (3)* (2003) *Subject to variation dependent on work load.	General Central Service, Group 'D', Non-Gazetted, Non-Ministerial.	Rs. 2550-55-2660-60-3200.	Not applicable.	Not applicable.	<p>Twenty seven years. (Relaxable for Government servants upto the age of forty years in case of general candidates and forty five years in case of candidates belonging to the Schedule Castes and the Scheduled Tribes) in accordance with the instructions or orders issued by the Central Government from time to time in this regard.</p> <p>Note 1:—The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi, Sub-Division of Chamba District of Himachal Pradesh. The Union Territory of Andaman and Nicobar Islands or the Union Territory of Lakshdweep).</p> <p>Note 2:—In case of recruitment through Employment Exchange, the crucial date for determining the age limit shall be the last date upto which the Employment Exchange is asked to nominate candidates.</p>	<p>Desirable :</p> <p>Primary School pass from a recognised school.</p>

(9)	(10)	(11)	(12)	(13)	(14)
Not applicable.	Two years.	By direct recruitment.	Not applicable.	Departmental Promotion Committee (for considering confirmation) consisting of : <ol style="list-style-type: none"> 1. General Manager/Manager, Government of India Press —Chairman. 2. Deputy Manager (Technical) —Member. 3. Assistant Manager (Administration)/ Officer-in-Charge —Member. 	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
21. Fireman.	Four (4)* (2003) *Subject to variation dependent on work load.	General Central Service, Group 'D', Non-Gazetted, Non-Ministerial.	Rs. 2610-60-3150-65-3540.	Not applicable.	Not applicable.	<p>Twenty seven years. (Relaxable for Government servants upto the age of forty years in case of general candidates and forty five years in case of candidates belonging to the Schedule Castes and the Scheduled Tribes) in accordance with the instructions or orders issued by the Central Government from time to time in this regard.</p> <p>Note 1:—The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi, Sub-Division of Chamba District of Himachal Pradesh. The Union Territory of Andaman and Nicobar Islands or the Union Territory of Lakshdweep).</p> <p>Note 2:—In case of recruitment through Employment Exchange, the crucial date for determining the age limit shall be the last date upto which the Employment Exchange is asked to nominate candidates.</p>	<p>Essential :</p> <p>(i) 8th standard pass from a recognised school; and</p> <p>(ii) Two years experience in fire fighting.</p> <p>Note : The qualification regarding experience is relaxable at the discretion of the Central Government.</p>

(9)	(10)	(11)	(12)	(13)	(14)
Not applicable.	Two years for direct recruits.	Absorption, failing which direct recruitment.	Absorption : Group 'D' Central Government employee holding analogous post.	Departmental Promotion Committee (for considering confirmation) consisting of : 1. General Manager/Manager, Government of India Press —Chairman. 2. Deputy Manager (Technical) —Member. 3. Assistant Manager (Administration)/ Officer-in-Charge —Member.	Not applicable.

File No. 22/3/98-AI

(H.A. YADAV)
Director (Printing)

Government of India

Ministry of Urban Development and Poverty Alleviation

New Delhi, the, 1999

NOTIFICATION

G.S.R.:—In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Government of India Presses and Branches (Groups 'C' and 'D', Non-Industrial Posts) Recruitment Rules, 1984, the Government of India Presses and Branches, Hindi Translator (Group 'C' post) Recruitment Rules, 1987, and the Ministry of Urban Affairs and Employment, Directorate of Printing, the Government of India Presses Stenographer Grade-II Group 'C' posts Recruitment Rules, 1996, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to Group 'C' and Group 'D' Non-Industrial posts in the Government of India Presses and Branches under the Directorate of Printing, Ministry of Urban Development and Poverty Alleviation, namely: —

1. **Short title and commencement.**— (1) These rules may be called the Ministry of Urban Development and Poverty Alleviation, Directorate of Printing, Government of India Presses and Branches (Group 'C' and Group 'D' Posts) Recruitment Rules, 2003.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Application.**—These rules shall apply to the posts specified in column 1 of the Schedule annexed to these rules.

3. **Initial Constitution.**— All the persons appointed at the commencement of these rules holding the posts specified in column (2) in the Table below on regular basis under the rules superseded by these rules shall be deemed to have been appointed to the posts specified in column (3) of the said Table under these rules and the services rendered by them before the commencement of these rules shall be taken into account for deciding the eligibility for promotion and other term and conditions of service.

TABLE		
Sl. No.	Existing Post	To be redesignated as
(1)	(2)	(3)
1.	Bhisti	Mali
2.	Waterman and Waste Paper Sortor	Peon
3.	Darwan and Guard	Chowkidar
4.	Stamp Counter	Farash
5.	Counter	Safaiwala

4. **Number of posts, classification and scale of pay.**—The number of said posts, their classification and the scale of pay attached thereto shall be as specified in columns, (2) to (4) of the said Schedule.

5. **Method of recruitment, age limit, qualifications etc.**—The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in columns (5) to (14) of the aforesaid Schedule.

6. **Power to Transfer.**—The Director of Printing may, for reasons to be recorded in writing, by order, transfer an employee from one Press to any other Press under his control in the public interest or on the request of such employee on compassionate grounds or for redeployment of surplus staff of the Press, subject to the following conditions namely:-

- (i) where the transfer is ordered in the public interest, the service interests of the employee concerned shall not be adversely affected,
- (ii) where the transfer is made on the request of the employee concerned on compassionate grounds, the individual concerned shall not get the benefit of the service rendered by him in his own parent unit for the purpose of seniority in the unit in which he is transferred; and
- (iii) where a surplus person is re-deployed, he shall be treated as fresh recruit for the purposes of seniority in the unit in which he is absorbed.

7. **Liability of persons appointed as peons to undergo training as Home Guards.**— Notwithstanding anything contained in these rules, every person appointed as a Peon under these rules, except those who are physically handicapped, shall undergo training as a Home Guard for a period of three years :

Provided that the Commandant General, Home Guards, may, having regard to the performance and standard of training achieved by any person during the period of training, for reasons to be recorded in writing reduce such period to two years.

8. **Disqualification.**—No person,-

- (a) who has entered into or contracted a marriage with a person having a spouse living; or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said posts :

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

9. **Power to relax.**—Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

10. **Saving.**—Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.